



ARTICLE NO: 1A

**CORPORATE &
ENVIRONMENTAL
OVERVIEW AND SCRUTINY
COMMITTEE:**

**MEMBERS UPDATE 2015/16
ISSUE: 3**

Article of: Borough Solicitor

Relevant Managing Director: Managing Director (People and Places)

Contact for further information: Mrs. J Brown (Extn 5065)
(E-mail: julia.brown@westlancs.gov.uk)

SUBJECT: MINUTES OF ONE WEST LANCASHIRE BOARD – THEMATIC GROUPS

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

1.1 To notify Members of the latest notes/minutes of meetings of One West Lancashire Board - Thematic Groups available on the Board's website.

2.0 BACKGROUND

2.1 The West Lancashire Local Strategic Partnership was dissolved on 31 March 2013 and its successor partnership arrangement 'One West Lancashire' was established. Minutes of the Thematic Groups will continue to be received by the One West Lancashire Board and reported to Members via future issues of this Members' Update.

2.2 The following notes/minutes have been included since the last edition of this Members Update:

- Transport – 8 September 2015

They can be accessed on the One West Lancashire Board's web page at:
<http://www.onewestlancs.org/thematic-groups.html>

3.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

3.1 There are no significant sustainability impacts associated with this article, and in particular no significant impact on crime and disorder. The Thematic Groups were established in order to achieve the objectives of the Sustainable Community Strategy.

4.0 FINANCIAL AND RESOURCE IMPLICATIONS

4.1 There are no significant financial or resource implications arising from this article.

5.0 RISK ASSESSMENT

5.1 This item is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers as a result of this article.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The Article does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

None.



ARTICLE NO: 1B

**CORPORATE & ENVIRONMENTAL
OVERVIEW & SCRUTINY
COMMITTEE:**

**MEMBERS UPDATE 2015/16
ISSUE: 3**

Article of: Borough Solicitor

Relevant Managing Director: Managing Director (People and Places)

Relevant Portfolio Holder: Councillor Wright

**Contact for further information: Mrs J A Ryan (Extn 5017)
(E-mail: jill.ryan@westlancs.gov.uk)**

**SUBJECT: MINUTES OF LANCASHIRE COUNTY COUNCIL'S HEALTH SCRUTINY
COMMITTEE**

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

- 1.1** To keep Members apprised of developments in relation to Health Overview and Scrutiny in Lancashire.

2.0 BACKGROUND AND CURRENT POSITION

- 2.1** The Health and Social Care Act (2001), subsequently superseded by the National Health Service Act 2006 and the Health and Social Care Act 2012, extended the powers of Overview and Scrutiny Committees of local authorities responsible for social services functions to include the power to review and scrutinise matters relating to the health service in their areas.
- 2.2** The Health Scrutiny Committee at Lancashire County Council exercises the statutory functions of a health overview and scrutiny committee. The Membership of the Committee includes twelve non-voting Co-opted District Council Members, West Lancashire's representative is Councillor Savage.
- 2.3** To ensure that Members receive regular updates on the work being undertaken by the Committee and to provide an opportunity to feed back any comments via the Council's representative, a copy of the County Council's Health Scrutiny Committee minutes are attached.

3.0 SUSTAINABILITY IMPLICATIONS

3.1 There are no significant sustainability impacts associated with this update.

4.0 FINANCIAL AND RESOURCE IMPLICATIONS

4.1 There are no financial and resource implications associated with this item except the Officer time in compiling this update.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this report.

Equality Impact Assessment

The article does not have any direct impact on members of the public, employees, elected members and/or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Minutes of the Health Scrutiny Committee:-

[Minutes of Health Scrutiny Committees](#)

1. 15 July 2015
2. 1 September 2015
3. 13 October 2015



ARTICLE NO: 1C

**CORPORATE & ENVIRONMENTAL
OVERVIEW & SCRUTINY
COMMITTEE:**

**MEMBERS UPDATE 2015/2016
ISSUE: 3**

Article of: Borough Solicitor

Relevant Managing Director: Managing Director (People and Places)

Relevant Portfolio Holder: Councillor Wright

**Contact for further information: Mrs. J.A. Ryan (Extn 5017)
(E-mail: jill.ryan@westlancs.gov.uk)**

SUBJECT: MINUTES OF THE LANCASHIRE POLICE AND CRIME PANEL

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

1.1 To advise Members of the Minutes in connection with the Lancashire Police and Crime Panel held on 21 April 2015 and 6 July 2015 for information purposes.

2.0 BACKGROUND AND CURRENT POSITION

2.1 To keep Members apprised of developments in relation to the Lancashire Police and Crime Panel in Lancashire.

3.0 SUSTAINABILITY IMPLICATIONS

3.1 There are no significant sustainability impacts associated with this update.

4.0 FINANCIAL AND RESOURCE IMPLICATIONS

4.1 There are no financial and resource implications associated with this item except the Officer time in compiling this update.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and/or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Minutes of the Lancashire Police and Crime Panel held 21 April 2015:-
[Minutes of Meeting 21 April 2015](#)

Minutes of the Lancashire Police and Crime Panel held 6 July 2015:-
[Minutes of Meeting 6 July 2015](#)



ARTICLE NO: 2A

**CORPORATE AND ENVIRONMENTAL
OVERVIEW AND SCRUTINY
COMMITTEE**

**MEMBERS UPDATE - 2015/16
ISSUE: 3**

Article of: Borough Solicitor

Relevant Managing Director: Managing Director (People and Places)

**Contact for further information: Mr M Jones(Extn. 5025)
(E-mail: mathew.jones@westlancs.gov.uk)**

SUBJECT: LOCAL GOVERNMENT OMBUDSMEN – STATISTICS 2014/15

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

1.1 To inform Members of the Council's performance in respect of the Local Government Ombudsmen statistics 2014/15.

2.0 BACKGROUND

2.1 The Council is overseen by two ombudsmen following changes brought about by the Localism Act 2011.

2.2 From 1st April 2013 the Housing Ombudsman (HO) has dealt with complaints by Council housing tenants about matters such as estate management, repairs to Council house properties, rent and service charges, possession proceedings and mutual exchanges. The Local Government Ombudsman (LGO) continues to deal with all other complaints against the Council including complaints by Council housing tenants about matters such as housing improvement grants, homelessness and statutory noise nuisance. The Council's response to enquiries and complaints received from the LGO and the HO are co-ordinated by the Legal and Member Services Manager.

2.3 The LGO has provided the Council with a summary of statistics on enquiries and complaints made in respect of the Council for the period 1st April 2014 to 31st March 2015. This summary can be found at Appendix 1. In addition the LGO has published its yearly report on local government complaint handling containing a summary of complaint statistics for each local authority in England to enable Councils to compare their performance against their peers. This report can be downloaded at www.lgo.org.uk/publications/annual-reviews.

2.4 The HO has does not currently publish a yearly report on landlord performance. However, I have provided an overview of the Council's performance for the period 1st April 2014 to 31st March 2015 at paragraph 4.1 of this update.

3.0 LOCAL GOVERNMENT OMBUDSMAN PERFORMANCE - 2014/15

3.1 During 2014/15 the LGO made decisions on 22 enquiries and complaints about the Council. Of those 22 enquiries and complaints only 2 were the subject of a detailed investigation.

3.2 Of those 22 matters, 13 were referred back to the Council for local resolution (because the Council had not had an opportunity to properly consider the enquiry or complaint), 4 were closed after initial enquires, 1 was incomplete/invalid and in 2 matters the complainant was given advice by the LGO about why the LGO would not consider the complaint.

3.3. In relation to the 2 complaints investigated by the LGO, 1 was upheld and the other not upheld. Both complaints related to planning complaints made during 2013/14 (but determined by the LGO during 2014/15).

3.4 In relation to the upheld complaint the LGO found no fault in the way the Council reached its decision to approve a planning application near the complainant's dwelling but did find fault in that the Council's online map delineating Green Belt (relating to the previous version of the local plan) was incorrect, as it showed the complainant's neighbour's land in the Green Belt when it was not. The LGO was informed that, in 2006, when the Green Belt map was approved, the paper copy was correct, but a different, online version produced by a private company contained the error. The Council now uses GIS which allows multiple layers of spatial information, including the original Green Belt map, to be stored, produced and reproduced. The Council informed the LGO that because of this the same error is less likely to happen. The LGO concluded that the error with regard to the online map had not caused the complainant significant injustice.

3.5 Using information provided by the LGO I have prepared the table at Appendix 2 to allow a comparison of the Council's performance with the other district councils within Lancashire. Of the 12 district councils, 7 had at least one complaint upheld against them.

4.0 HOUSING OMBUDSMAN PERFORMANCE - 2014/15

4.1 During 2014/15 the HO received 5 enquires and complaints. Of those 5 matters, 2 were outside of the HO's jurisdiction, 2 were resolved to the tenant's satisfaction and in 1 matter advice was given to the tenant about why the HO would not consider the complaint.

5.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

5.1 There are no significant sustainability impacts associated with this article and, in particular, no significant impact on crime and disorder. This article has no significant links with the Sustainable Community Strategy.

6.0 FINANCIAL AND RESOURCE IMPLICATIONS

6.1 Investigating and co-ordinating responses to enquiries and complaints made to the Ombudsman takes up a significant amount of officer time both for the Legal and Member Services Manager and for the service area to which the complaint or enquiry is directed.

Given the importance to the Council in satisfactorily resolving enquires and complaints made by service users this work steam will continue to receive a high priority.

7.1 RISK ASSESSMENT

7.1 This article is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers as a result of this article.

Background Documents

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this Article.

Equality Impact Assessment

This article is for information only and does not have any direct impact on members of the public, employees, elected members and/or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Appendix 1: Local Government Ombudsman - Summary of enquiries and complaints – West Lancashire Borough Council – 2014/15

Appendix 2: Local Government Ombudsman - Table of Detailed Investigations – Lancashire District Councils

Local authority report – West Lancashire Borough Council

For the period ending – 31/03/2015

For further information on interpretation of statistics click on this link to go to <http://www.lgo.org.uk/publications/annual-report/note-interpretation-statistics/>Complaints and enquiries received

Local Authority	Adult Care Services	Benefits and tax	Corporate and other services	Education and children's services	Environmental services and public protection	Highways and transport	Housing	Planning and development	Total
West Lancs BC	0	7	1	0	3	0	5	5	21

Decisions made

Local Authority	Detailed investigations carried out		Advice given	Closed after initial enquiries	Incomplete/Invalid	Referred back for local resolution	Total
	Upheld	Not Upheld					
West Lancs BC	1	1	2	4	1	13	22

LGO – DETAILED INVESTIGATIONS – LANCASHIRE DISTRICT COUNCILS

	Detailed investigations	
	Complaint Upheld	Complaint Not upheld
Hyndburn	4	1
Fylde	2	3
Lancaster	1	1
Pendle	1	1
South Ribble	1	1
West Lancs	1	1
Wyre	1	3
Burnley	0	3
Chorley	0	0
Preston	0	2
Ribble Valley	0	2
Rossendale	0	2

LGO DETAILED INVESTIGATIONS LANCASHIRE DISTRICT COUNCIL



ARTICLE NO: 2B

**CORPORATE &
ENVIRONMENTAL OVERVIEW
& SCRUTINY COMMITTEE**

MEMBERS UPDATE 2015/16

ISSUE: 3

Report of: Transformation Manager

Relevant Managing Director: Managing Director (Transformation) and Managing Director (People and Places)

Relevant Portfolio Holder: Councillor I. Moran

**Contact for further information: Ms A Grimes (Extn. 5409)
(E-mail: alison.grimes@westlancs.gov.uk)**

SUBJECT: CORPORATE DELIVERY PLAN 2015/16: PROGRESS REPORT

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

- 1.1 To provide an update on the progress made towards implementing key Council actions during April-September 2015.

2.0 RECOMMENDATIONS

- 2.1 That Members note the content of Appendix 1.

3.0 BACKGROUND

- 3.1 In April 2015, the Council formally adopted a Business Plan 2015-18 and agreed that progress against key actions would be provided through a six-month Members Update report and a full Annual Report to Council.
- 3.2 The half-year progress report is attached at Appendix 1. The Appendix summarises the good progress that has been made on the agreed delivery plan during the year. Explanations have been provided as appropriate in those areas where progress has not been as planned. Many of the actions are the subject of detailed individual reports to committees.
- 3.3 Following the May 2015 elections, the Leader of the Council indicated that the new administration would publish a new statement of priorities to take the Borough forward. This was approved at Council in October 2015.
- 3.4 The outline Council Plan 2015-18 presented to Council in October provided a new vision, set of values and priorities together with the key projects for 2015/16.

The content of this new plan will be used for the strategic plan which will go to Council in April, and for the 2015/16 annual report.

4.0 CURRENT POSITION

4.1 To ensure that the Council maintains progress against its corporate priorities, it is essential that a strategic plan is in place and is monitored. Given the established procedures of the plan process, progress against the plan is provided by six-month reports through Members Updates and a full Annual Report to Council.

5.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

5.1 There are no significant sustainability impacts associated with this report and, in particular, no significant impact on crime and disorder. The report has no significant links with the Sustainable Community Strategy.

6.0 FINANCIAL AND RESOURCE IMPLICATIONS

6.1 There are no significant financial or resource implications arising from this report.

7.0 RISK ASSESSMENT

7.1 It is essential to the effective management of the Council that sufficient time and consideration is given to the council planning process. Having a clear plan allows attention and resources to be effectively focused on achieving the Council's priorities and strong and effective performance management arrangements are in place to support this. The actions referred to in this report are covered by the scheme of delegation to officers and any necessary changes have been made in the relevant operational risk registers.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.




Equality Impact Assessment

The Article is for information only and does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.


Appendices


Appendix 1: 2015/16 Corporate Delivery Plan Monitoring Report

APPENDIX A: Corporate Delivery Plan Q1/Q2 2015-16


Action Status		
		
Action completed	Action in progress	Milestone overdue / tbc


Balancing the budget and providing the best possible services within the resources available


Service:	Corporate			Head of Service:	Managing Directors	
Action	Description	Milestones	Due Date	Completed	Milestone Note	
B1	Policy Options 2016-17	MDs report to Council – Policy Options 2016/17 - policy options including those to be agreed for consultation	31-Oct-2015		Council meeting 21 October.	
		Public consultation on options as necessary	10-Jan-2016		Consultation period 22 October-10 January	
		Council to determine Policy Options subject to consultation	24-Feb-2016			
		Commence implementation of policy options	30-Apr-2016			
Status		Note				


Service:	Housing & Regeneration			Head of Service:	Bob Livermore	
Action	Description	Milestones	Due Date	Completed	Milestone Note	
B2	Implementation of Property Services Organisational Re-engineering Review	Appoint Project Manager	02-Nov-2015		Due to problems recruiting a suitable project manager, implementation to be managed by the Day to Day Repairs Service Manager once temp Senior Surveyor in post.	
		Review Contractual Position (Price Per Property) to ensure compatibility of existing contracts	11-Dec-2015			
		Research Repair history and costs to establish the negotiation starting point for the price per property	26-Feb-2016			
		Negotiate the price per property with contractor	01-Apr-2016			
		Following review of existing processes, develop new systems of working and complete staff training	19-Aug-2016			
		Implement Structure changes	15-Sep-2016			
		Go Live	03-Oct-2016			
Status		Note	Recommendations from the OR Review for Day to Day Repairs Maintenance and Voids Maintenance were approved by Cabinet in June 2015.			

Progress given as at end of Q2 (September)

Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
B3	Housing Asset Management Programme (Year 3)	Complete Consultation on preferred option for for Beechtrees Revival Scheme (Skelmersdale)	31-Jul-2015	Yes	Consultation carried out March-April 2015
		Report to Cabinet	29-Feb-2016	Yes	Cabinet received an early report in September 2015. Given the changes announced in the summer to the budget in relation to social housing and in particular rent levels, it was agreed that a decision regarding the Beechtrees Revival would be deferred until the 2016/17 budget setting process.
		Consider options during the budget setting process in February.	29-Feb-2016		
Status		Note			

Service:	Housing & Regeneration / Transformation		Head of Service:		Bob Livermore / Shaun Walsh
Action	Description	Milestones	Due Date	Completed	Milestone Note
B4	Welfare Reform	Single Fraud Investigation Service (SFIS) - West Lancashire Go Live	01-Aug-2015	Yes	SFIS comprises work elements previously managed by DWP, HMRC, Local Authorities – the Housing Benefits/Council Tax Benefits fraud function together with related staff were successfully transferred to SFIS with effect from 1st August 2015.
		Draft Financial Inclusion Strategy presented to Cabinet	15-Sep-2015	Yes	Report and action plan approved for consultation with key stakeholders. Consultation to run until 31 October 2015.
		Tenants' FI Strategy approved by Cabinet	12-Jan-2016		
		Contribute to Review of the Councils Delivery Partnership Agreement (DPA)	31-Mar-2016		Housing and Regeneration Service will contribute as a partner to the review and renewal of the Councils DPA.
		Manage further roll out of UC in relation to council tenants affected.	31-Mar-2016		Housing and Regeneration to continue partnership meetings with JCP to manage further roll out.
		Universal Credit (UC) roll-out extended to further claimant groups			Initial groups began to claim UC in September 2014. Staged UC roll-out means that groups claiming in West Lancs are: New Claimants (single people, couples without children, families). Work around extending groups continues and is dependent on DWP/HMRC guidance.
Status		Note	The Council have an equality objective in relation to Financial Inclusion. The development of a strategy will have to have regard to some of the most vulnerable in society and full regard will be had to equality impacts throughout this work. A Universal Credit Task Group involving the Council, the local JCP Team and BTLs has been set up to manage implementation within West Lancs.		


Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
B5	Sheltered Housing Offer	Consider further decommissioning of Cat 1 schemes	31-Jul-2015	Yes	Consider remaining Cat 1 schemes for decommissioning.
		Review out of hours emergency response service	30-Sep-2015	Yes	Following split of maintenance/support review response to out of hours emergencies.
		Consult with service users following SP funding consultation exercise	31-Oct-2015		Milestone dependent on LCC having completed their formal consultation exercise. Originally scheduled for September 2015, consultation meeting scheduled with LCC mid October for position statement.
		Review costs of service options following consultation	31-Dec-2015		Service options to be offered to customer.
		Report to Cabinet	31-Mar-2016		
Status		Note			


Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
B6	Corporate & Commercial Property Appraisal	Assessment of Utility and maintenance expenditure	31-Jul-2015	Yes	Review to identify where savings on running costs can be made through eg. the introduction of energy saving measures, alterations or improvements to the fabric of the building. Initial meeting convened and terms of reference agreed.
		Review use of buildings and consider options	31-Aug-2015	Yes	Work ongoing to consider draft report.
Status		Note			

Focussing upon sustainable regeneration and growth within the Borough


Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
S1	Skelmersdale Town Centre Regeneration Scheme	Agree supplementary agreement relating to land at Findon, Delph Clough and Digmaor	30-Apr-2014	Yes	Draft Agreement has been agreed and in the processes of being finalised and signed off by all parties. This will now be rolled into supplementary agreement for the core town centre scheme.
		Complete appraisal of alternative development options to deliver Town Centre regeneration	31-May-2014	Yes	Planning application approved at Planning Committee on 19 March 2015 subject to Section 106 agreement.
		Remarket residential sites at Findon, Delph Clough and Digmaor	31-May-2014	No	Delayed as a decision was taken to front load this action, i.e. carry out ground investigation works on Findon and prepare all necessary legal documentation required to facilitate a quick sale of the sites in the event of developer interest. Successful LDO funding bid made which will allow ground investigations to take place. Draft LDO to be considered at Cabinet in November.
		Complete Public Realm and environmental improvements	31-Oct-2014	No	Works deferred pending outcome of the judicial review into the planning consent for the town centre site
		Subject to market interest complete sale of residential sites	31-Dec-2014	No	Subject to LDO process mentioned above.
Status	Note	<i>Project Board Meetings</i> are held regularly and involve representation from HCA, WLBC, St Modwen and LCC. <i>Skelmersdale Town Centre District / County Liaison Group</i> meetings involving Members from WLBC and LCC are held to ensure full political engagement.			

Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
S2	Firbeck Revival	Consultation on street scene & agreed implementation timetable (ensuring WLBC, LCC and others input into final design re refuse collection etc)	31-May-2015	Yes	Discussion undertaken with LCC. Agreement to undertake re-surfacing work following construction of new properties
		Start building of 42 New Properties	01-Jun-2015	Yes	Properties include one- and two-bedroom flats, and two- and three-bedroom houses.
		Complete build of new properties	30-Jun-2016		
		Complete Regeneration works to Street Scene	31-Jul-2016		
Status	Note				

Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
S3	Land Marketing & Sale (Whalleys)	Issue ITT	30-Apr-2015	Yes	
		Negotiate new Memorandum of Understanding	30-Apr-2015	Yes	Negotiations begun and remain ongoing
		Dispose of first site	31-Mar-2016		On track for completion
Status		Note			


Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
S4	Economic Development Strategy	Improving the knowledge and skills gap by developing initiatives with St Modwens, JCP and training providers	31-Mar-2016		Awaiting notification from St Modwen of the occupiers of units within the town centre in order to prepare skills training and employment support. Delayed activity due to Judicial Review.
		Investigate & report to Cabinet on the potential for a Skelmersdale Leadership Board	31-Mar-2016		Investigations ongoing – proposals in development
		Support business development and growth through increased engagement and identifying appropriate sources of funding & finance	31-Mar-2016		Business Development Officer appointed. Anticipated start date December 2015.
		Supporting the rural and visitor economy	31-Mar-2016		The Lancashire Rural Development Programme has now commenced, officer representation on the Local Action Group, this is a 3 year programme to support the rural communities. Continuing to work with Marketing Lancashire to support and promote our visitor economy and early explorative conversations have taken place with Sefton and Liverpool LEP representatives to look at joint activities.
		Development of a Skelmersdale Brand	31-Mar-2017		Initial discussions have taken place and draft brief to be prepared following visit to MIPIM UK in October 2015. This is anticipated to be a large project including consultation exercises being undertaken over several months.
Status		Note	The ED Study provided a robust evidence base to inform the ED Strategy, eg. information such as levels of deprivation, skills and qualifications, employee numbers. This information will help to shape new projects that will improve the life chances of residents, having a direct and positive impact on the equalities agenda.		


Service:	Housing & Regeneration			Head of Service:	Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
S5	Ormskirk Town Centre Strategy & Delivery	Detailed Action Plan to be approved for implementation	15-Sep-2015	Yes	Action Plan forms part of the Strategy which was approved in draft by September Cabinet. Further action plans to be developed by individual task and finish groups.
		Cabinet to approve Ormskirk Town Centre Strategy	30-Sep-2015	Yes	
		Establish individual Task and Finish Groups	31-Dec-2015		Taking the lead from the Working Group and by working with a range of partners, establish the individual task and finish groups required to deliver the Key Action Areas within the Strategy.
		Establish Town Centre Working Group to oversee Strategy development	31-Dec-2015		Working with key stakeholders within the town centre to establish a working group
		Research project in connection to branding and marketing activity	31-Mar-2016		Research project underway to understand visitors to Ormskirk, perception and branding activity moving forward
Status		Note			

Service:	Planning			Head of Service:	John Harrison
Action	Description	Milestones	Due Date	Completed	Milestone Note
S6	Infrastructure Delivery - Rail	Final GRIP 2 Report	31-Jan-2015	Yes	
		Outline Strategic Business Case	30-Jun-2015	Yes	
		Identify Programme and Funding for GRIP 3 and associated Business Case	30-Nov-2015		
Status		Note	Delivery and management of project is not within WLBC control. The Council engages with partners on a range of transport-related projects through contributing to the content of plans and projects as appropriate, advising partners, facilitating local consultations and raising awareness in the local community.		


Service:	Housing & Regeneration		Head of Service:		Bob Livermore
Action	Description	Milestones	Due Date	Completed	Milestone Note
S7	Influencing the Regional Agenda	Renew membership of Liverpool LEP	30-Apr-2015	Yes	Membership renewed
		Meet Liverpool LEP re Economic Development Strategy Implementation	30-Jun-2015	Yes	Meeting held.
		Meet with LCC & HCA to discuss Economic Development Strategy Implementation & potential Skelmersdale Growth Deal	30-Jun-2015	Yes	Meeting held. Further discussions ongoing
		Attend meetings of Liverpool City Region Combined Authority (LCRCA) as an Associate Member	Ongoing		Ongoing. Most recent meeting 18 September (by end Sept)
		Negotiate membership status and associated matters in relation to LCRCA and possible LCA	tbc		Approach approved at Council in April 2015. Further report to Council 21 October
		Participate in Governance Review, and discussions in relation to a possible Lancashire Combined Authority (LCA)	tbc		Approach approved at Council in April 2015. Further report to Council on 21 October
Status		Note			

Caring for our Borough by delivering the small improvements that can make a big difference

Service:	Community Services		Head of Service:		David Tilleray
Action	Description	Milestones	Due Date	Completed	Milestone Note
C1	Moor Street Improvements (Ormskirk)	Commence site works	01-Apr-2015	Yes	Work commenced in February
		Complete site works	30-Sep-2015	Yes	Major site works completed. Tree planting yet to commence.
Status		Note	A joint scheme led by Lancashire County Council (LCC) and supported by WLBC. Funded by LCC and WLBC.		

Service:	Community Services		Head of Service:		David Tilleray
Action	Description	Milestones	Due Date	Completed	Milestone Note
C2	Leisure Strategy & Delivery	Present draft Leisure Strategy 2015-25	31-Oct-2015		Draft Leisure Strategy to be presented to Council on 21 October 2015. Following this, there will be a period of public consultation prior to final publication in Spring 2016.
		Further milestones tbc following Council			
Status		Note			

Progress given as at end of Q2 (September)

Service:	Community Services		Head of Service:		David Tilleray
Action	Description	Milestones	Due Date	Completed	Milestone Note
C3	Expanding CCTV coverage	Phase 4: Undertake public consultation exercise and confirm locations with Portfolio Holder for 3 new cameras	30-Jul-2015	Yes	Funding for cameras approved in 2015. Castlehey and Tanfields (Skelmersdale) and Burscough Street area of Ormskirk.
		Phase 4: Feasibility survey order placed	31-Jul-2015	Yes	
		Phase 3: Seven cameras operational	30-Nov-2015		Funding for cameras approved in 2014. Two each at Scarisbrick, Downholland and Tarleton and one in Burscough. Two in Downholland and one in Burscough are now operational.
		Phase 4: Place order for cameras			Date can only be confirmed following survey outcome.
Status		Note	CCTV can directly contribute to the corporate/equality objectives of the Council in relation to addressing the effects of ASB since cameras can help reduce ASB and therefore improve the quality of life of residents.		